



## LICENSING COMMITTEE

Notice of a Meeting, to be held in the Council Chamber - Ashford Borough Council on  
Tuesday, 17th January, 2023 at 10.00 am.

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The Members of the Licensing Committee are:-

Councillor Howard (Chairman)  
Councillor Krause (Vice-Chairman)

Cllrs. Buchanan, Burgess, Feacey, Ledger, Michael, Pickering, Rogers, Smith,  
L. Suddards, Walder and Wright

### Agenda

### Page Nos.

1. **Apologies/Substitutes**

To receive Notification of Substitutes in accordance with Procedure  
Rule 1.2(c)

2. **Declarations of Interest**

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To declare any interests which fall under the following categories, as  
explained on the attached document:

- a) Disclosable Pecuniary Interests (DPI)
- b) Other Significant Interests (OSI)
- c) Voluntary Announcements of Other Interests

See Agenda Item 2 for further details

3. **Minutes**

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To approve the Minutes of the Meeting of this Committee held on 20<sup>th</sup>  
January 2022.

4. **Proposed Fee Levels for Gambling Act and Licensing Act  
Applications - 2023/24**

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## Declarations of Interest (see also “Advice to Members” below)

- (a) **Disclosable Pecuniary Interests (DPI)** under the Localism Act 2011, relating to items on this agenda. The nature as well as the existence of any such interest must be declared, and the agenda item(s) to which it relates must be stated.

A Member who declares a DPI in relation to any item will need to leave the meeting for that item (unless a relevant Dispensation has been granted).

- (b) **Other Significant Interests (OSI)** under the Kent Code of Conduct relating to items on this agenda. The nature as well as the existence of any such interest must be declared, and the agenda item(s) to which it relates must be stated.

A Member who declares an OSI in relation to any item will need to leave the meeting before the debate and vote on that item (unless a relevant Dispensation has been granted).

However, prior to leaving, the Member may address the Committee in the same way that a member of the public may do so.

- (c) **Voluntary Announcements of Other Interests** not required to be disclosed under (a) and (b), i.e. announcements made for transparency alone, such as:

- Membership of amenity societies, Town/Community/Parish Councils, residents' groups or other outside bodies that have expressed views or made representations, but the Member was not involved in compiling or making those views/representations, or
- Where a Member knows a person involved, but does not have a close association with that person, or
- Where an item would affect the well-being of a Member, relative, close associate, employer, etc. but not his/her financial position.

[Note: Where an item would be likely to affect the financial position of a Member, relative, close associate, employer, etc.; OR where an item is an application made by a Member, relative, close associate, employer, etc., there is likely to be an OSI or in some cases a DPI. ALSO, holding a committee position/office within an amenity society or other outside body, or having any involvement in compiling/making views/representations by such a body, may give rise to a perception of bias and require the Member to take no part in any motion or vote.]

### **Advice to Members on Declarations of Interest:**

- (a) Government Guidance on DPI is available in DCLG's Guide for Councillors, at [https://www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/5962/2193362.pdf](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/5962/2193362.pdf)
- (b) The Kent Code of Conduct was adopted by the Full Council on 19 July 2012, and a copy can be found in the Constitution alongside the Council's Good Practice Protocol for Councillors dealing with Planning Matters. See <https://www.ashford.gov.uk/media/2098/z-word5-democratic-services-constitution-2019-constitution-of-abc-may-2019-part-5.pdf>
- (c) Where a Member declares a committee position or office within, or membership of, an outside body that has expressed views or made representations, this will be taken as a statement that the Member was not involved in compiling or making them and has retained an open mind on the item(s) in question. If this is not the case, the situation must be explained.

**If any Member has any doubt about any interest which he/she may have in any item on this agenda, he/she should seek advice from the Director of Law and Governance and Monitoring Officer, or from other Solicitors in Legal and Democracy as early as possible, and in advance of the Meeting.**

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## Licensing Committee

Minutes of a Meeting of the Licensing Committee held in Committee Room No.2 (Bad Münstereifel Room), Civic Centre, Tannery Lane, Ashford on the **20<sup>th</sup> January 2022**.

### Present:

Cllr. Webb (Chairman);  
Cllr. Krause (Vice-Chairman);

Cllrs. Burgess, Feacey, Ledger, Michael, Pickering, Shorter, Wright

### Apologies:

Cllrs. Buchanan, Rogers, Smith, L Suddards.

### Also Present:

Environmental Protection and Licensing Team Leader, Principal Litigator, Member Services Manager.

## 235 Declarations of Interest

Councillor	Interest	Minute No.
Feacey	Made a 'Voluntary Announcement' as he was on the Management Committee of UK LPG.	237, 238
	Made a 'Voluntary Announcement' as he was Chairman of the Ashford Volunteer Centre.	237, 238
Webb	Made a 'Voluntary Announcement' as a Director of the Ashford Volunteer Centre.	237, 238

## 236 Minutes

### Resolved:

**That the Minutes of the Meeting of this Committee held on the 17<sup>th</sup> November 2021 be approved and confirmed as a correct record.**

## 237 Proposed Fee Levels for Gambling Act and Licensing Act Applications 2022/2023

The Environmental Protection and Licensing Team Leader introduced the report which proposed fees for Gambling Act licences and notices for the financial year 2022/23 and he drew attention to the proposed fees contained within the report. He advised that the setting of licensing fees generally allowed the Licensing Authority to

recover the costs of processing licence applications, regulation and back office costs associated with the running of the licensing regime. The fees could not be set so as to be profit making, but the 'books' could be balanced over a number of years rather than in any individual year if profits/losses were very different to those expected. In response to a question he advised that this was generally over a 3-5 year period and he was satisfied that the proposed fees could be justified.

### **Gambling Related Fees**

The report recommended that the fees increased broadly in line with inflation, except where fees were at the statutory maximum as prescribed by regulation.

The Committee wanted to thank the Officers for their hard work in engaging with the trade over the setting of these fees and considered that, as always, they had worked hard to arrive at a fair outcome for all concerned.

### **Recommended:**

**That (i) the proposed fees for gambling applications be approved.**

### **RECOMMENDED GAMBLING RELATED LICENCE FEES FOR 2022/23**

<b>Premises Type</b>	<b>New Application (£)</b>	<b>Annual Fee (£)</b>
New Small Casino	<b>7535</b> (8000)	<b>4277</b> (5000)
New Large Casino	<b>8965</b> (10000)	<b>8625</b> (10000)
Regional Casino	<b>14201</b> (15000)	<b>13317</b> (15000)
Bingo Club	<b>2580</b> (3500)	<b>803</b> (1000)
Betting Premises (excluding Tracks)	<b>2625</b> (3000)	<b>521</b> (600)
Tracks	<b>2018</b> (2500)	<b>803</b> (1000)
Family Entertainment Centres	<b>2000</b> (2000)	<b>694</b> (750)
Adult Gaming Centre	<b>2000</b> (2000)	<b>809</b> (1000)
Temporary Use Notices	<b>222</b> (500)	<b>N/A</b>

	Application to Vary	Application to Transfer	Application for Re-Instatement	Application for Provisional Statement	Licence Application (provisional Statement holders)	Copy Licence	Notification of Change
	£	£	£	£	£	£	£
New Small Casino	<b>3084</b> (4000)	<b>1793</b> (1800)	<b>1507</b> (1800)	<b>7535</b> (8000)	<b>2677</b> (3000)	<b>25</b> (25)	<b>50</b> (50)
New large Casino	<b>4077</b> (5000)	<b>2105</b> (2150)	<b>2150</b> (2150)	<b>9016</b> (10000)	<b>4428</b> (5000)	<b>25</b> (25)	<b>50</b> (50)
Regional Casino	<b>6652</b> (7500)	<b>4851</b> (6500)	<b>4851</b> (6500)	<b>14201</b> (15000)	<b>6914</b> (8000)	<b>25</b> (25)	<b>50</b> (50)
Bingo Club	<b>1750</b> (1750)	<b>981</b> (1200)	<b>981</b> (1200)	<b>2580</b> (3500)	<b>1066</b> (1200)	<b>25</b> (25)	<b>50</b> (50)
Betting Premises (excluding Tracks)	<b>1491</b> (1500)	<b>981</b> (1200)	<b>981</b> (1200)	<b>2580</b> (3000)	<b>1066</b> (1200)	<b>25</b> (25)	<b>50</b> (50)
Tracks	<b>1250</b> (1250)	<b>950</b> (950)	<b>950</b> (950)	<b>2018</b> (2500)	<b>950</b> (950)	<b>25</b> (25)	<b>50</b> (50)
Family Entertainment Centres	<b>913</b> (1000)	<b>950</b> (950)	<b>950</b> (950)	<b>2000</b> (2000)	<b>883</b> (950)	<b>25</b> (25)	<b>50</b> (50)
Adult Gaming Centre	<b>913</b> (1000)	<b>981</b> (1200)	<b>981</b> (1200)	<b>2000</b> (2000)	<b>1063</b> (1200)	<b>25</b> (25)	<b>50</b> (50)
Temporary Use Notices	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>25</b> (25)	<b>N/A</b>

*Ashford Borough Council's Licensing Authority proposes the following fees as shown in bold type in the table above. For ease of reference the maximum fees identified by DCMS that could be charged are shown in brackets.*

- (ii) that the annual licensing summary in relation to the Licensing Act 2003 and Gambling Act 2005, at Appendix B to the report, be received and noted.

## 238 Statement of Licensing Policy 2019 - 2024

The Environmental Protection and Licensing Team Leader introduced the report which presented the results of a statutory consultation on a proposed amendment to the Council's Statement of Licensing Policy 2019-2024. This was based around the expectations of the Licensing Authority on the safety of women and vulnerable persons surrounding certain alcohol licensed premises and complemented ongoing

work of the Council and partners. Four responses to the consultation had been received and were appended to the report along with the updated draft policy. He concluded by summarising the proposed updates.

The Chairman also drew attention to the comments of Councillor Lyn Suddards which had been tabled for information, as she had been unable to attend today's Meeting due to holiday.

The item was then opened up to the Committee and the following responses were given to questions/comments: -

- Free tap water should be available in all licensed premises. The key would be to encourage premises to specifically advertise this so customers were aware and felt comfortable asking for it.
- It remained a criminal offence to serve alcohol to someone who was already intoxicated. There had been examples locally of fixed penalty notices being issued for this and some establishments had sent staff on responsible retailing training. It was recognised that this was not a straightforward issue and table service during the pandemic and people buying drinks for others had made this more challenging. The Committee accepted that there was also an element of personal responsibility and there were already a number of pressures on staff who worked in licenced premises. The Council did undertake regular visits and spot checks in the night-time economy with the Police, so whilst it was an ongoing challenge, there were things going on.
- A Member thought consideration should be given to establishing an educational course on responsible drinking. This would be equivalent to the awareness course for drivers who were caught speeding and people could be sent on it when they were arrested for being drunk and disorderly.
- The door staff operating in the Borough had been included in the consultation but unfortunately no responses had been received.
- Once approved, the amended policy would be published on the Council's website. The Environmental Protection and Licensing Team Leader agreed to proactively send it to all premises as well.
- Kent Police were looking to establish an accreditation scheme for licensed premises, similar to the star ratings for hygiene, called "Best Bar None". It was still very early in the process, but Ashford was being lined up to be part of the pilot and more details were expected in the coming weeks. The Environmental Protection and Licensing Team Leader agreed to share those with Committee Members when available.
- It was accepted that the proposals were not a panacea and there was always more to do, but they were considered to be a good starting point and would complement other work such as the Safer Streets Initiative and Active Bystander Training.



**Resolved:**

**That the statutory consultation responses and the prepared draft policy be received and noted.**

**Recommended:**

**That the amendment of the Statement of Licensing Policy 2019-24 be approved and adopted.**

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ASHFORD  
BOROUGH COUNCIL

**Agenda Item No:** 4

**Report To:** LICENSING COMMITTEE

**Date of Meeting:** 17 January 2023

**Report Title:** PROPOSED FEE LEVELS FOR GAMBLING ACT AND  
LICENSING ACT APPLICATIONS - 2023/24

**Report Author:** Trevor Ford

**Job Title:** Environmental Protection and Licensing Team Leader

**Portfolio Holder:** Cllr. Paul Bartlett

**Portfolio Holder for:** Safety and Wellbeing

**Summary:** The report proposes fees for Gambling Act licences and notices for the financial year 2023/24.

**Key Decision:** NO

**Significantly  
Affected Wards:** Not applicable

**Recommendations:** That the Licensing Committee :-

- I. Recommends the proposed fees for gambling applications to full council – Appendix A
- II. Notes the annual licensing summary in relation to the Licensing Act 2003 and Gambling Act 2005 – Appendix B

**Policy Overview:** The process of setting the fees for licences is essential to ensure that operational costs are recovered and that council budgetary objectives are met.

**Financial  
Implications:** The process of setting the fees is necessary to ensure that fees are set at a level that will enable the authority to recover relevant costs associated with the service provision.

**Legal Implications:** The appropriate setting of fees is necessary to ensure that the Council do not act outside of current legislation and request costs which we are not entitled to recover from licensees. Failure to set fees appropriately opens the Council up to legal challenge.  
*Text agreed by  
Principal Litigator on  
3 Jan 2023*

**Equalities Impact  
Assessment:** The setting of fees in relation to these functions is not considered to cause any discrimination. The fees are set in accordance with government guidance and each application is processed on its individual merits.

<b>Data Protection Impact Assessment:</b>	N/A
<b>Risk Assessment (Risk Appetite Statement):</b>	<p>The recommendation does not represent a key decision.</p> <p>There is a low impact in terms of human rights, the environment, legal and staffing implications.</p>
<b>Sustainability Implications:</b>	N/A
<b>Other Material Implications:</b>	Members should note generally that some licences issued by the Council may be considered possessions and therefore Article 1 to Protocol 1 of the Human Rights Act 1998, the peaceful enjoyment of possessions, is relevant.
<b>Exempt from Publication:</b>	<b>NO</b>
<b>Background Papers:</b>	<b>None</b>
<b>Contact:</b>	<a href="mailto:trevor.ford@ashford.gov.uk">trevor.ford@ashford.gov.uk</a> (01233) 330 397

## PROPOSED FEE LEVELS FOR GAMBLING ACT AND LICENSING ACT APPLICATIONS – 2023/24

1. The report recommends the proposed fees for licences for the financial year 2023/24.
2. The Committee are asked to approve the following fees under the Gambling Act 2005 for recommendation to the full council (*Appendix A*), and to note the annual licensing summary (*Appendix B*).

### Introduction and Background

3. The fees have been determined by examining how long is spent processing an application and who in the authority is likely to carry out the various processes.
4. The type of tasks involved in a premises application for example:
  - Assistance to the applicant (pre-application stage, including telephone advice, sending forms, etc.) and the checking of an application for completeness when received.
  - Checking all required documents have been submitted, processing the application fee, banking processes and reconciling payments.
  - Entering the information into our computer system including scanning if appropriate.
  - Contacting the applicant to clarify the application or chase missing information if required.
  - Assess representations for relevance and undertake informal mediation.
  - Carry out compliance visits and checking the operating licence once issued.
  - Determining the licence, arranging a hearing, holding a hearing and notification of the decision if required.
  - Prepare and issue the licence and update the records/register.
  - Appeal preparation and holding an appeal hearing, if necessary.

### 5. Licensing Related Fees

Fees set under the Licensing Act 2003 are set by Regulations, and are therefore not at the discretion of the council.

Where relevant the Licensing Team will provide feedback to the relevant government departments in order to aid the setting of these fees.

### 6. Gambling Related Fees

The Gambling Act 2005 Section 212 gives the Secretary of State power to make regulations prescribing the fees payable to the licensing authority. It also gives them the power to devolve to licensing authorities, in England and Wales, the

freedom to set fees for premises licence applications, subject to any constraints they may prescribe. The Government decided that for England and Wales, licensing authorities will determine their own fees for gambling premises licences and temporary use notices but that the Secretary of State will prescribe the maximum fee payable for each category of licence.

Local authorities are able to set fees for premises licences from within fee bands prescribed by Department for Culture, Media and Sport (DCMS).

There will be an initial fee to cover the cost of application and an annual “maintenance” fee.

The DCMS asked licensing authorities to set fees to ensure full cost recovery and that the fee levels represent fairness and value for money for the gambling industry. All licensing authorities must set their fees upon a cost recovery basis only (Gambling Act Section 212 (2)(d)) and are required to review their fee levels on an annual basis to ensure this.

While the licensing authority can set fees for the applications in Appendix A, permit fees are prescribed by the Government and therefore licensing authorities have no discretion to set fees on these applications.

While the council is required to set fees for casino licenses, the Secretary of State determines which districts are able to accept an application for a casino.

It is proposed that this year the fees increase broadly in line with inflation except where fees are at their statutory maximum.

## **Implications and Risk Assessment**

7. As previously stated the recommendations do not represent key decisions. The consideration assessment indicates low impact in terms of human rights, legal and staffing implications.
8. The process of setting the proposed licence fees is essential to ensure that operational costs are recovered. If no decision is taken, the council budgetary objectives are unlikely to be met.
9. If trade bodies or applicants believe the authority's fees are at a level which is greater than the costs of the statutory functions then it would be open to them to undertake judicial review proceedings. Should this arise, the authority would need to evidence how it arrived at the fee levels to demonstrate that they have been calculated on a cost recovery basis only.
10. Case law relating to fee levels in various licensing areas has agreed a general principle that licensing fees should not be used as a method of creating revenue. For example:
  - *R v Manchester City Council ex parte King* (*The Times*, 3 April 1991) – established that local authorities may only charge reasonable fees for licences and not use them to raise revenue;

and

- *R v Westminster City Council ex parte Hutton (1985) LGR* – established the need to only take into account relevant material when setting the fees

11. Licence fees must be set at a level proportionate to the effective cost of the licensing procedure and must not be used as an economic deterrent or to raise funds. Councils must set fees that cover the costs directly associated with the licensing function. It is important therefore that council's fees are defensible and based on actual costs incurred.

### **Equalities Impact Assessment**

12. The setting of fees in relation to these functions is not considered to cause any discrimination. The fees are set in accordance with Government guidance and each application is processed on its individual merits.

### **Consultation Planned or Undertaken**

13. The fees that require formal consultation will be subject to public notices once the fees have been agreed by Council.

### **Other Options Considered**

14. The need to ensure fees cover local authority costs means that whilst various changes have been considered, the process is not open to other options

### **Reasons for Supporting Option Recommended**

15. It is worth noting, that whilst licensing fees are set/adjusted annually, the council are able to consider the actual income and expenditure across a number of years, and can adjust fees in future years to 'correct' for any unexpected income or losses. As such should the fees proposed result in any unexpected 'excess' income then it will be possible to correct for this as part of future fee setting.
16. Accordingly, the recommended option is supported to ensure effective recovery of the costs incurred in processing and regulating the aforementioned licensing regimes.

### **Next Steps in Process**

17. The fees recommended by this committee, will go to full council on 2 March 2023, and if accepted will come into effect on 1 April 2023.

### **Conclusion**

18. The impact of these changes on income to the council must be carefully monitored. Annual reviews of fees must be continued to ensure that relevant

costs are recovered and raising excessive revenue is avoided. The fees have been increased broadly in line with inflation.

19. A licensing summary for the period 1 January 2022 to 31 December 2022 has been prepared and is set out at Appendix B.

### **Portfolio Holder's Views**

20. "Whilst the current economic climate continues to present challenges for businesses, it remains essential for the council to continue to ensure that the licensing fees are set at the correct level so as to ensure appropriate cost recover, and so as to provide the resources to continue to protect public safety."

Councillor Paul Bartlett

### **Contact and Email**

21. Trevor Ford  
Environmental Protection and Licensing Team Leader  
[trevor.ford@ashford.gov.uk](mailto:trevor.ford@ashford.gov.uk)  
(01233) 330 397

## **APPENDIX A: RECOMMENDED GAMBLING LICENCE FEES**

## **APPENDIX B: LICENSING ACT AND GAMBLING ACT ANNUAL SUMMARY 2022**



## APPENDIX A: GAMBLING RELATED LICENCE FEES

Premises Type	Application Type	Current Fee 2022/23	Proposed Fee 2023/24	Statutory Max Fee
New small casino	New application	7,535.00	8,000.00	8000
	Annual fee	4,277.00	4,962.00	5000
	Variation	3,084.00	3,578.00	4000
	Transfer	1,794.00	1,800.00	1800
	Re-instatement	1,507.00	1,749.00	1800
	Provisional statement	7,536.00	8,000.00	8000
	Provisional statement holders	2,677.00	3,000.00	3000
	Copy licence	25.00	25.00	Not set by LA
	Notification of change	50.00	50.00	Not set by LA
New large casino	New application	8,966.00	10,000.00	10000
	Annual fee	8,626.00	10,000.00	10000
	Variation	4,077.00	4,730.00	5000
	Transfer	2,106.00	2,150.00	2150
	Re-instatement	2,150.00	2,150.00	2150
	Provisional statement	9,016.00	10,000.00	10000
	Provisional statement holders	4,428.00	5,000.00	5000
	Copy licence	25.00	25.00	Not set by LA
	Notification of change	50.00	50.00	Not set by LA
Regional casino	New application	14,201.00	15,000.00	15000
	Annual fee	13,317.00	15,000.00	15000
	Variation	6,652.00	7,500.00	7500
	Transfer	4,852.00	5,629.00	6500
	Re-instatement	4,852.00	5,629.00	6500
	Provisional statement	14,201.00	15,000.00	15000
	Provisional statement holders	6,915.00	8,000.00	8000
	Copy licence	25.00	25.00	Not set by LA
	Notification of change	50.00	50.00	Not set by LA
Bingo club	New application	2,581.00	2,994.00	3500
	Annual fee	804.00	933.00	1000

	Variation	1,750.00	1,750.00	1750
	Transfer	981.00	1,138.00	1200
	Re-instatement	981.00	1,138.00	1200
	Provisional statement	2,581.00	2,994.00	3500
	Provisional statement holders	1,067.00	1,200.00	1200
	Copy licence	25.00	25.00	Not set by LA
	Notification of change	50.00	50.00	Not set by LA
Betting Premises (excluding tracks)	New application	2,626.00	3,000.00	300
	Annual fee	522.00	600.00	600
	Variation	1,492.00	1,500.00	1500
	Transfer	981.00	1,138.00	1200
	Re-instatement	981.00	1,138.00	1200
	Provisional statement	2,581.00	2,994.00	3000
	Provisional statement holders	1,067.00	1,200.00	1200
	Copy licence	25.00	25.00	Not set by LA
	Notification of change	50.00	50.00	Not set by LA
Tracks	New application	2,018.00	2,341.00	2500
	Annual fee	804.00	933.00	1000
	Variation	1,250.00	1,250.00	1250
	Transfer	950.00	950.00	950
	Re-instatement	950.00	950.00	950
	Provisional statement	2,018.00	2,341.00	2500
	Provisional statement holders	950.00	950.00	950
	Copy licence	25.00	25.00	Not set by LA
	Notification of change	50.00	50.00	Not set by LA
Family Entertainment Centres	New application	2,000.00	2,000.00	2000
	Annual fee	695.00	750.00	750
	Variation	913.00	1,000.00	1000
	Transfer	950.00	950.00	950
	Re-instatement	950.00	950.00	950
	Provisional statement	2,000.00	2,000.00	2000
	Provisional statement holders	883.00	950.00	950
	Copy licence	25.00	25.00	Not set by LA

	Notification of change	50.00	50.00	Not set by LA
Adult Gaming Centre	New application	2,000.00	2,000.00	2000
	Annual fee	809.00	939.00	1000
	Variation	913.00	1,000.00	1000
	Transfer	981.00	1,138.00	1200
	Re-instatement	981.00	1,138.00	1200
	Provisional statement	2,000.00	2,000.00	200
	Provisional statement holders	1,063.00	1,200.00	1200
	Copy licence	25.00	25.00	Not set by LA
	Notification of change	50.00	50.00	Not set by LA
Temporary Use Notices	New application	223.00	259.00	500
	Copy licence	25.00	25.00	Not set by LA
Licensed Premises Gaming Machine Permit	Grant	150.00	150.00	Not set by LA
	Existing operator grant	100.00	100.00	Not set by LA
	Variation	100.00	100.00	Not set by LA
	Transfer	25.00	25.00	Not set by LA
	Annual Fee	50.00	50.00	Not set by LA
	Change of name	25.00	25.00	Not set by LA
	Copy of permit	15.00	15.00	Not set by LA
Lottery Registration	New Application	40.00	40.00	Not set by LA
	Renewal	20.00	20.00	Not set by LA
Licensed Premises Automatic Notification	Notification	50.00	50.00	Not set by LA
Club Gaming Permits	Grant	200.00	200.00	Not set by LA
	Grant (Club Premises Cert. holder)	100.00	100.00	Not set by LA
	Existing operator grant	100.00	100.00	Not set by LA
	Variation	100.00	100.00	Not set by LA
	Renewal	200.00	200.00	Not set by LA
	Renewal (Club Premises Cert. holder)	100.00	100.00	Not set by LA
	Annual Fee	50.00	50.00	Not set by LA
	Copy of permit	15.00	15.00	Not set by LA
Club Machine Permits	Grant	200.00	200.00	Not set by LA
	Grant (Club Premises Certificate holder)	100.00	100.00	Not set by LA

	Existing operator grant	100.00	100.00	Not set by LA
	Variation	100.00	100.00	Not set by LA
	Renewal	200.00	200.00	Not set by LA
	Renewal (Club Premises Cert. holder)	100.00	100.00	Not set by LA
	Annual Fee	50.00	50.00	Not set by LA
	Copy of permit	15.00	15.00	Not set by LA
Family Entertainment Centre Gaming Machine Permit	Grant	300.00	300.00	Not set by LA
	Renewal	300.00	300.00	Not set by LA
	Existing operator grant	100.00	100.00	Not set by LA
	Change of name	25.00	25.00	Not set by LA
	Copy of permit	15.00	15.00	Not set by LA
Prize Gaming Permits	Grant	300.00	300.00	Not set by LA
	Renewal	300.00	300.00	Not set by LA
	Existing operator grant	100.00	100.00	Not set by LA
	Change of name	25.00	25.00	Not set by LA
	Copy of permit	15.00	15.00	Not set by LA
	Annual Fee	20.00	20.00	Not set by LA

## APPENDIX B:

### LICENSING ACT AND GAMBLING ACT ANNUAL SUMMARY 2022

#### Licences/Permissions issued

Licence/Permission Type	Number Issued
<b>Licensing Act 2003</b>	
TENs (including late TENs)	436
Personal Licences	76
Premises Licences – New, Variation, Vary DPS, Transfer	130
Hearings	0
Club Certificates – New, Variation	2
<b>Gambling Act 2005</b>	
Lotteries – New, Renewal	73
Gambling	6
<b>TOTAL LICENCES/PERMISSIONS ISSUED</b>	<b>723</b>

#### New Premises Licences

Sayitwithgin Ltd, 134 Sandyhurst Lane, Boughton Aluph, Kent, TN25 4NT
Nando's, 156 Ashford Designer Outlet, Kimberley Way, Ashford, Kent, TN24 0DQ
DBS Group Ltd t/a Warehorne Vineyard, Warehorne Oast, Warehorne Road, Warehorne, Kent, TN26 2JT
Bottega Montalbano Ashford Ltd, Site of 13 and 14, Elwick Road, Ashford, Kent
Ashford News, 28 County Square, Ashford, Kent, TN23 1YB
Wanhe, 25 New Rents, Ashford, Kent, TN23 1JJ
Singleton Pizza & Kebab, 3A The Singleton Centre, Hoxton Close, Singleton, Kent, TN23 5GR
Nisa Local, 20 Cedar Parade, Repton Avenue, Ashford, Kent, TN23 3TE
Boys Hall, Boys Hall Road, Willesborough, Kent, TN24 0LA
Itaca's Cafe and Wine bar, 2A North Street, Ashford, Kent, TN24 8JN
Westwell Wines, The Vyneyarde, Westwell Lane, Charing, Kent, TN27 0BW
TK's Fish & Chips, Unit E, Trafalgar House, Elwick Road, Ashford, Kent, TN23 1PF
Grillo's Peri Peri & Pizza, 20 Bank Street, Ashford, Kent, TN23 1BE
Jays Soul Food, 12 New Street, Ashford, Kent, TN24 8UU
On Pizza, 14 County Square, Ashford, Kent, TN23 1YB
T & K Food Mart Nisa Local, Unit 1, The Market Quarter, 57 Godinton Road, Ashford, Kent, TN23 1FE
Hukins Hops, Haffenden Farm, Bugglesden Road, Tenterden, Kent, TN30 6TG

#### New Club Certificates

Club House, Egerton Playing Fields, Egerton Recreation Ground, Rock Hill Road, Egerton, Kent, TN27 9DS
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*Issued between 1 January 2022 and 31 December 2022.*

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